

# HELMHOLTZ Energy Conference 2023

## Presentation guidelines



Dear speakers of the Helmholtz Energy Conference 2023 in Koblenz,

Please note the following information for preparation of your presentation:

- Windows 7/10
- PowerPoint (MS Office), PDF
- Slide format: 16:9
- No event-specific sample layout is prescribed / there is no master template for the design of your presentation slides.
- The presentation language is English

### On site

Please hand in your presentation directly in the lecture room latest during the break before your lecture starts. An assistant will be available in the lecture room to answer any questions about the technical equipment. It is not possible to use your own laptop in the lecture hall.

Please introduce yourself to the chairman of your session, ideally in the break before.

### Lecture Hours

- 12 minutes speech and 3 minutes discussion

We have multiple parallel sessions. For this reason, we are bound by strict adherence to the speaking times. Please help us with your discipline with regard to the organisational process.

If there are any questions open, please do not hesitate to contact us.

Sincerely yours Helmholtz Energy Office